

MY ASSOCIATION UPDATE VERMONT HOUSE

AUGUST 13, 2014

INFORMATION FORWARD

The Association's Board of Directors and Appletree Bay Property Management will be using this newsletter to keep the homeowners and residents informed of key matters of interest, from time to time, as they arise.



ON-LINE
WORK ORDERS

Contact

Appletree Bay Property Management

PO Box 3009 | 1205 North Avenue

802.863.6940

www.appletreebay.com

Maintenance

Elevator Pads - As you might be aware, the 8th Floor exterior envelope is undergoing a major renovation/restoration project. This means that the elevator pads need to stay up permanently while the work is ongoing.

Please note that the elevator pads need to be used whenever residents are moving in or out of the building. Please call Appletree Bay Property Management to arrange for them to be installed for your move in or out.

Vestibule - The tiles at the point of entry from the lobby area into the vestibule have recently been damaged. For your safety, please take note of the yellow tape Champlain Industries has installed to prevent a trip hazard. As soon as the 8th floor renovation/restoration has been completed, the area will be repaired.

abpm.freshdesk.com

Work Orders - Do you know something that the Association needs to have repaired or maintained? Homeowners are now encouraged to sample the beta version of the Appletree Bay Property Management's work order ticketing system. To create a work order please go to: www.abpm.freshdesk.com and click on new support ticket. This system enables both you and Appletree Bay Property Management to keep abreast of the progress on your work order.

Housekeeping

General - It is important for all owners and residents to do their part in picking up after themselves in common areas such as the laundry room, corridors, elevators and stairways. The Association's cleaning service is not responsible for any messes created or left behind by owners and residents. So please pick up after yourself in the laundry room, whether putting rubbish in the trash or recycling bins provided, wiping up spilt laundry detergent, or cleaning out animal hair from washers. The users that follow you will really appreciate it. Similarly, if you spill coffee or your animal makes a mess in a corridor or in the elevator, please clean it up. You can keep our additional cleaning costs to a minimum by doing your part. Thank you.



Trash & Recycling Rooms – We can all do our part in helping to reduce common household waste by recycling. The City of Burlington Recycling program has all-in-one containers that are conveniently located in each trash & recycling room. Should you have questions please go to www.burlingtonvt.gov/faq-page/131.

Only household trash should be put down the trash chute. Please don't try to put large or very heavy items in – they block up or damage the chute and cause major problems. Please take items like this, construction debris or anything else that is not standard household trash, to a Chittenden Solid Waste District drop off center (<http://cswd.net>).

Rooftop Deck Committee



Now that the 8th floor renovation / restoration project is underway, the idea of a common area rooftop deck is being reconsidered. While this would be a lovely restoration of the amenity of the Historic Vermont House, there are many legal, insurance, safety and security considerations which need to be taken into account before this potential idea could be implemented. Therefore a Rooftop Deck Committee is being established to explore all these issues in detail and make recommendations to the Board. We ask any owners and residents who are interested in sitting on this Committee to contact Appletree Bay Property Management right away on (802) 863-6940 or keith@appletrreebay.com.

Homeowners/Renters Insurance



This is to remind all homeowners and renters that the Association only maintains insurance coverage on the dwelling itself, in the condition in which it was when it was bought, as per the Association's governing documents. Please confirm with your insurance agency that you have proper insurance coverage for your personal possessions, and any betterments and improvements you have made.

Storage



Storage lockers - Did you know that there are storage lockers available for rent in the basement? Each storage locker is roughly 42 cubic feet, costs \$25.00 per quarter and is accessible Monday to Friday from 7.00am to 5.00pm.

Bicycle storage- The Association also has bicycle storage available in the lower parking garage at a cost of \$100.00 per year for each bicycle wall mount.